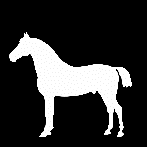
**Winnebago County 4-H Horse & Pony Project**

**Moolah Report**

For Treasurer’s Use:

# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_



**Step 1: What type of request is this?**

|  |
| --- |
| □**Expense $\_\_\_\_\_\_\_\_\_\_\_\_\_\_.\_\_\_\_\_\_\_** (Total Amount Requested)  □This is a **Reimbursement** for supplies purchased (staple receipts to Moolah)  □This is a **Bill to Pay** (submit bill with Moolah)  □This is an **Advance Request**  ($ needed before event) |
| **Make Check Payable to:**  Name:\_­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Send Check to this address:  ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**OR**

|  |
| --- |
| □ **Deposit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_.\_\_\_\_\_\_\_** (Total Amount to be Deposited) |

**Step 2: What is this money for?**

Please give specific details and breakdown:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step 3: Sign and submit Moolah to Horse & Pony Treasurer.**

Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
**All expenses must by authorized by Adult Committee Chair or Treasurer by**

**signature above or e-mail verification.**

**Winnebago County 4-H Horse & Pony Project**

**Moolah Report**

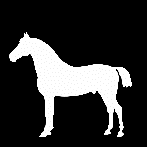
**Winnebago County 4-H Horse & Pony Project**

**Moolah Report**

For Treasurer’s Use:

# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_



**Step 1: What type of request is this?**

|  |
| --- |
| □**Expense $\_\_\_\_\_\_\_\_\_\_\_\_\_\_.\_\_\_\_\_\_\_** (Total Amount Requested)  □This is a **Reimbursement** for supplies purchased (staple receipts to Moolah)  □This is a **Bill to Pay** (submit bill with Moolah)  □This is an **Advance Request**  ($ needed before event) |
| **Make Check Payable to:**  Name:\_­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Send Check to this address:  ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**OR**

|  |
| --- |
| □ **Deposit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_.\_\_\_\_\_\_\_** (Total Amount to be Deposited) |

**Step 2: What is this money for?**

Please give specific details and breakdown:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step 3: Sign and submit Moolah to Horse & Pony Treasurer.**

Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
**All expenses must by authorized by Adult Committee Chair or Treasurer by**

**signature above or e-mail verification.**