




# Share What You're Doing

**Please submit your club meeting minutes each month to the Extension office so that:**






-  We can highlight your club in the 4-H Newsletter
-  Your club's ideas can be shared with other 4-H members & leaders
-  We continually promote 4-H to recruit new members & leaders

Anyone can submit minutes to the office, but typically it's the job of the :

- ◆ Secretary
- ◆ Reporter

## How to submit your minutes:

-  You can scan a hardcopy of your notes or type them up in a document and email :  
Extension Office  
Attn: 4-H  
625 E Cty Rd Y, Suite 600  
Oshkosh, WI 54901  
OR Email to: Dana ([dana.berger@wisc.edu](mailto:dana.berger@wisc.edu))
-  You can share a Google Doc with us.
-  If you have any other way you would like to submit your monthly meeting minutes, please contact our office at 920-232-1984 so we can discuss how to make it work!



You can also share what is happening in your club with area newspapers. It is easy and a great way to help **GROW 4-H** in our communities! Local newspaper contact information can be found on the back of this sheet.



If your club has a Facebook page, remember to post highlights & photos from your club's meetings or community events.



## Newspaper Contact Information

### **Oshkosh Northwestern & Appleton Post Crescent**

**oshkoshsubmit@thenorthwestern.com or [www.wisinfo.biz/getpublished/osh/](http://www.wisinfo.biz/getpublished/osh/)**

- Fill in your information and submit your article!
- NOTE: it may take a couple of days for your news to appear in the paper
- Community Content Specialist Ann Goldthwaite at 920-426-6610

### **Omro Herald/Berlin Journal**

**news@theberlinjournal.com**

- You can email your news to the Omro Herald
- Put in the subject line “News for Omro Herald”
- Put your news into the body of the email message
- Check with them for deadline dates to make sure news is published in a timely manner

### **Winneconne News**

**winneconnenews@rogerspublishing.com**

- You can email your news to the Winneconne News
- Put in the subject line “News for Winneconne News”
- Put your news into the body of the email message
- Check with them for deadline dates to make sure news is published in a timely manner

### **Oshkosh Herald**

**submit@oshkoshherald.com**

- 923 S. Main St., #C, Oshkosh, WI 54902
- Published weekly & mailed free – Wednesday for Thursday delivery
- General Contact Info: (920) 508-9000 or Website: [www.oshkoshherald.com](http://www.oshkoshherald.com)
- Publisher: Karen Schneider (920) 858-6407
- Editor: Dan Roherty (920) 508-0027

**If you have questions or need help on getting your news published, contact Dana Berger, 4-H Program Coordinator or email her at [dana.berger@wisc.edu](mailto:dana.berger@wisc.edu)**