



Extension
UNIVERSITY OF WISCONSIN-MADISON
WINNEBAGO COUNTY



Winnebago County 4-H Leaders' Association MINUTES

Title Winnebago County 4-H Leaders' Assoc. **Facilitator** Herb Numrich

Purpose Board of Directors Meeting **Recorder** Jessie Giddings

Date 01/19/2021 **Time** 7:00 p.m. **Location** Zoom Meeting

	Present	Absent	Elected Positions	Board Committees
1. Jennifer Crowley (A) 2 nd term – 1 st yr	X			Banquet, Pizza, Camp, Interstate, Dairy <i>(Also a Club Co-Organizational Leader)</i>
2. Hailey Domke (Y) (1 year term)	X		Co-Secretary	Nominating
3. Open Seat 2 nd term – 1 st yr			Finance (1 st yr)	
4. Jessie Giddings (A) 1 st term – 3 rd yr	X		Secretary	Camp, Dipper, Nominating <i>(Also a Club Organizational Leader)</i>
5. Linda Koon (A) 1 st term – 3 rd yr	X			Banquet, Breakfast, Nominating, Scholarship
6. Joe Kuehnl (A) 2 nd term – 3 rd yr	X			Ambassadors, Nominating
7. Kay Lettau (A) 2 nd term – 1 st yr	X			Endowment, Banquet, Basket Raffle, Breakfast, Pizza, Scrip Coordinator, Skating Party, Sunshine
8. Jen Longworth (A) 2 nd term – 3 rd yr		X		Banquet, Camp, Nominating <i>(Also a Club Organizational Leader)</i>
9. Gerry Marks (A) 2 nd term – 2 nd yr	X			
10. Herb Numrich (A) 2 nd term – 2 nd yr	X		President Finance (2 nd yr)	Scholarship, Endowment, Dipper
11. Jessie Piper (A) 1 st term – 3 rd yr	X		Finance (3 rd yr) - Chair	Camp, Nominating, Scholarship
12. Madison Plungy (Y) (1 year term)	X		Co-President	Nominating
13. Josh Stone (Y) (1 year term)	X			Finance, Sunshine, Nominating
14. Maria Zillges (Y) (1 year term)	X		Vice-President	Finance, Sunshine, Nominating
Ex-Officio Members				
1. Jill Petersen	X			Treasurer & Finance Committee
Extension Staff				
1. Dana Berger	X			4-H Program Coordinator
2. Sarah Thompson	X			4-H Youth and Science Educator

(A) = Adult Position, (Y) = Youth Position

NOTE: Deviation from the agenda may occur

AGENDA

2020 – 2021 4-H Goals:

1. Assist clubs in member retention and youth participation by providing communication and other platforms to encourage engagement
 2. Recruit and encourage youth participation in the Leaders' Association Board meeting and committee meeting to better meet the needs of the youth in our county-wide activities.
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Meal Hosted by: N/A – Zoom Meeting

1. Call to Order – Herb Numrich brought meeting to order.
2. Moment of Reflection to Honor Steve Eichman
3. Pledges – Madison Plungy led the pledges.
4. Roll Call / Visitors – Jessie Giddings took roll call.
5. Open Forum / Requests for Additional Agenda Items (5 minutes/person)
 - A. Jim Barthel – Endowment Discussion (written under Endowment)
 - B. Kelsie Smith – Pizza (written under Pizza Making)
 - C. Mike Domke – Fair Board (written under Fair Board)
 - D. Herb Numrich would like Jen Longworth's member status be brought up at our Leaders Board meeting in February.
6. Secretary's Report
 - A. Approval of November Minutes – Motion was made to approve November 2020 meeting. Joe Kuehnl 1st, Jen Crowley 2nd, MC
7. Treasurer's Report – Jill advised she added a line in our budget for 4H Fun Boxes. The reports are filed and subject to audit.
8. Staff Report
 - A. 4-H Program Coordinator (Dana Berger)
 - **State 4-H Update**
 - Re-enrollment: The WI State 4-H program has seen a decline between 20-40% in enrollment since the onset of Covid-19. As of 1/11/2021 we are at 406 youth and 156 volunteers which is a 22% decrease.
 - Updated 4-H / Covid FAQ: <https://4h.extension.wisc.edu/4-h-faqs-related-to-covid-19/>
 - Future Program Decisions: As Covid numbers change, the state will inform us of any programming changes (i.e. number of youth allowed, etc) on the first of the month, one month before the change takes place. For example: On March 1st, we would know what is allowed on April 1 st).
 - **Extension Office Updates**
 - All state staff are telecommunicating until at least March 30th .
 - Amy is on maternity leave until end of March. Ashley is as the office full time. Jody is telecommunicating with limited office time.
 - As of 1.11.2021 the Winnebago County Health's advisement to not hold any in-person, indoor meetings is still in place. Indoor meetings where families are in separate rooms/pods is allowable.

- **Educational Program Reports and Updates**

- Officer Training Virtual Escape Room is Live! (I will give a short tutorial at meeting). I have offered a tutorial for club leaders and hope they will utilize it with their club officers.

- YAC: Starting their "Mini Meets"

- o January 17th: Horse Tack and Riding Styles – Lilly Giddings and Annie Beck

- o February: Swine Showmanship – Eden Chapin

- o March: Instapot Cooking – Addie Cegielski

- o April: Photography – Lilly Giddings and Annie Beck

- o May: Dairy Showmanship – Haley Domke

- o June: Public Speaking Tips: Nick Miller

- o July: Tin Punch Art – Jack Friemark • Project Days will take place Feb-May in place of 4-H Fun Day. Check Facebook and emails for dates/times/etc
- o February 11th: Easy Microwave Truffles – Chelsy Cegielski

- o February 17th How to Hand Stitch a Quilt Square – Dana Berger

- o March 14th : How To Make Irish Soda Bread – Jenny Numrich

- o March 27th: Sew A Baby Yoda - Jen Hostettler

- o April TBD: Ceramic Mug/Nail Polish Dipping – Jessie Giddings

- o April TBD: Flower Pot/Globe Treat Dispenser – Sarah Thompson

- o May TBD: Fun with Rocketry – Steve Thiemke

- o May TBD: Science Experiments – Jack Friemark

- Discover 4-H is a collaboration with Outagamie, Waupaca and Calumet Counties. We are putting together a series of project boxes to go out to non 4-H members (after school programs) and will be supplemented with Zoom educational tutorials. This is an outreach / expanding access effort. I have written for a grant through the Fox Cities Community Foundation in hopes they will help fund supplies for the projects. Will our Leaders Association be willing to accept and disperse funds if the grant is awarded? (similar to summer of 2019 grant).

- **Herb Numrich motioned that the Leaders Board will accept and disperse funds if Dana's grant from the Fox Cities Community Foundation is given. Maria Zillges 2nd, MC*

UPCOMING EVENTS / MEETINGS

Jan 13th Meat Animal Board Zoom 7PM

Jan 14th Virtual Escape Room Tutorial for Club Leaders Zoom 6PM

Jan 17 th Horse Tack and Riding Styles Zoom 6:30 PM

Jan 19th Leaders Board Zoom 7PM

Jan 21st Shooting Sports Committee Zoom 7:30PM

Jan 26th All County Meeting Zoom 7PM Jan 28th Fair Board Meeting Zoom 7PM

Feb 10th Meat Animal Board Zoom 7PM Feb 11th Easy Microwave Truffles Zoom 7PM

Feb 16th Leaders Board Zoom 7PM Feb 18th How To Hand Stitch A Quilt Square Zoom

7PM Feb 25 Fair Board Zoom 7PM

- **Expansion/Review Committee Updates - Nothing**

B. 4-H Youth and Science Educator (Sarah Thompson)

- Educational Program Reports and Updates** – Sarah advised of her virtual programs she is doing in Menasha. She is hopeful to be working with Oshkosh soon. Virtual has made things more difficult, but still pushing forward.

9. Fundraising Reports (as needed)

A. Standing Fundraising Committees

- Basket Raffle - Nothing

- Breakfast at the Fair - Nothing

- Dipper – Herb spoke and will have the Sign-Up genius ready to be tested at the All-county meeting. Herb will also have the videos he made with Scott going through the Dipper and what is done by Scott.

- a. Draft run of Sign-Up genius for Shift Signups to be presented at All-county meeting.
- Endowment
 - a. Approval of Jason Zick as new committee member – Herb Numrich motioned to approve Jason Zick as a new Endowment committee member. Jen Crowley 1st, Jessie Piper 2nd, MC.
 - b. Endowment Policy Document Update – Jim Barthel spoke to the board about the Grant Request Form and the Winnebago County 4H Leaders’ Association Educational Endowment Fund Management document. Herb and Jim did advise that a few sentence or word changes will be made in this document. Jim answered any questions in regard to these forms.

Joe Kuehnl gave his thoughts about the Endowment in letting it grow for our future 4H. Also making the document reflect that is what it is suppose to do. The Endowment document will need to have changes made until we have it so all board members are satisfied.

Discussion was had by board members about the Endowment document and what changes that they felt needed to be made. Herb Numrich will get a new revised copy out for review when he has it.

- Pizza Making
 - a. Eaton’s sale for Spring – We need to sell, sell, sell for Spring!!
 - b. Cost Discussion – Kelsie Smith advised that we need to really sell for our Spring sales. If we do, we should make as much or more as we were before Covid. The Fall sales were really down due to not enough sales. The lost coupons have been found.
- Scrip Cards – Fleet Farm – They are available. Kay has them.

B. Other Fundraising Reports - Nothing

10. Committee Reports (as needed)

A. Standing Committees

- Ambassadors
 - a. Project Days Update – Dana’s report has all that info.
 - b. Working on a fun sheet for grades 3-5 to keep them engaged.
- Camp – Jessie Piper advised we would be offering the original counselors first dibs for counselor positions. 14 out of 22 responded, so we will be looking for more counselors in grades 9-12. We will not be doing interviews. We will be having a smaller camp this year. We are hoping the number for camp will be more then 50.
- Family Banquet - Nothing
- Finance
 - a. Need new 1st yr member on committee to fill position.
 - Discussed filling Steve’s 1st year 2nd term position. Dana will be adding that we are looking for this person in the Friday Blast.
 - Herb motioned to have Jen Crowley serve out the remainder of Steve Eichman’s position for the current year. Joe Keuhnl 2nd, MC
- Interstate - Nothing
- Nominating – Work on finding

- B. Other committee reports
 - Clothing Revue -

11. Old Business

- A. Fair Board Update – Mike Domke spoke and advised that the Fair Board has had their first meeting. They are looking at getting judges right now. The goal is to have a Fair no matter what! Feb.11 they will know more regarding the use of the Fair Grounds, which would be a big determining factor.
- B. Meat Animal Board Update – They will be having a beef weigh in Feb.27 @ Doug Reiss Farm.

12. New Business

- A. Scholarship Updates – Updated applications are on the website. Last blast information went out. Late April/May interviews will take place. Dana will also mail all seniors applications and encourage them to apply.
- B. All-County Meeting Agenda Items – Sign up genius for Dipper, Sunshine committee, Virtual Officer Training escape room demo.

13. Next Board Meeting: **February 16, 2021** 7:00 PM – 9:00 PM via Zoom

- A. Host: **Zoom Meeting**
- B. Meeting Reports due to Extension Office for mailing by: **2/7/2021**
- C. Agenda items due to President by: **2/5/2021**

14. Adjourn

Check it Out!

4-H Calendar of Events is available on the Extension/4-H Website:
<https://winnebago.extension.wisc.edu/4h/calendar>