



Extension  
UNIVERSITY OF WISCONSIN-MADISON  
WINNEBAGO COUNTY



# Winnebago County 4-H Leaders' Association Meeting Minutes

**Title** Winnebago County 4-H Leaders' Assoc. **Facilitator** Herb Numrich

**Purpose** Board of Directors Meeting **Recorder** Jessie Giddings

**Date** 02/16/2021 **Time** 7:00 p.m. **Location** Zoom Meeting

	Present	Absent	Elected Positions	Board Committees
1. Jennifer Crowley (A) 2 <sup>nd</sup> term – 1 <sup>st</sup> yr	X		Finance (1 <sup>st</sup> yr Interim)	Banquet, Pizza, Camp, Interstate, Dairy (Also a Club Co-Organizational Leader)
2. Hailey Domke (Y) (1 year term)	X		Co-Secretary	Nominating
<b>3. Open Seat</b> 2 <sup>nd</sup> term – 1 <sup>st</sup> yr				
4. Jessie Giddings (A) 1 <sup>st</sup> term – 3 <sup>rd</sup> yr	X		Secretary	Camp, Dipper, Nominating (Also a Club Organizational Leader)
5. Linda Koon (A) 1 <sup>st</sup> term – 3 <sup>rd</sup> yr	X			Banquet, Breakfast, Nominating, Scholarship
6. Joe Kuehnl (A) 2 <sup>nd</sup> term – 3 <sup>rd</sup> yr	X			Ambassadors, Nominating
7. Kay Lettau (A) 2 <sup>nd</sup> term – 1 <sup>st</sup> yr	X			Endowment, Banquet, Basket Raffle, Breakfast, Pizza, Scrip Coordinator, Skating Party, Sunshine
8. Jen Longworth (A) 2 <sup>nd</sup> term – 3 <sup>rd</sup> yr		X		Banquet, Camp, Nominating (Also a Club Organizational Leader)
9. Gerry Marks (A) 2 <sup>nd</sup> term – 2 <sup>nd</sup> yr	X			
10. Herb Numrich (A) 2 <sup>nd</sup> term – 2 <sup>nd</sup> yr	X		President Finance (2 <sup>nd</sup> yr)	Scholarship, Endowment, Dipper
11. Jessie Piper (A) 1 <sup>st</sup> term – 3 <sup>rd</sup> yr	X		Finance (3 <sup>rd</sup> yr) - Chair	Camp, Nominating, Scholarship
12. Madison Plungy (Y) (1 year term)	X		Co-President	Nominating
13. Josh Stone (Y) (1 year term)	X			Finance, Sunshine, Nominating
14. Maria Zillges (Y) (1 year term)	X		Vice-President	Finance, Sunshine, Nominating
<b>Ex-Officio Members</b>				
1. Jill Petersen	X		Treasurer & Finance Committee	
<b>Extension Staff</b>				
1. Dana Berger	X		4-H Program Coordinator	
2. Sarah Thompson	X		4-H Youth and Science Educator	

(A) = Adult Position, (Y) = Youth Position

**NOTE: Deviation from the agenda may occur**

# AGENDA

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## 2020 – 2021 4-H Goals:

1. Assist clubs in member retention and youth participation by providing communication and other platforms to encourage engagement
  2. Recruit and encourage youth participation in the Leaders' Association Board meeting and committee meeting to better meet the needs of the youth in our county-wide activities.
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**Meal Hosted by: N/A – Zoom Meeting**

1. Call to Order – Herb called meeting to order @ 7pm
2. Pledges – Led by Madison P.
3. Roll Call / Visitors – Jessie Giddings took roll call.  
Mike Domke gave a brief update on fair.
4. Open Forum / Requests for Additional Agenda Items (5 minutes/person) - Nothing
5. Secretary's Report
  - A. Approval of January Minutes – Motion made to approve January minutes. Kay Lettau 1<sup>st</sup>, Linda Koon 2<sup>nd</sup>, MC.
6. Treasurer's Report – Report is filed and subject to audit.
7. Staff Report
  - A. 4-H Program Coordinator (Dana Berger)
    - State 4-H Update
      - Re-enrollment: As of 2/9/2021 we have 422 youth enrolled (up 16 from January)
      - Updated 4-H / Covid FAQ: <https://4h.extension.wisc.edu/4-h-faqs-related-to-covid-19/>
      - Future Program Decisions: As Covid numbers change, the state will inform us of any programming changes (i.e. number of youth allowed, etc) on the first of the month, one month before the change takes place. For example: On March 1st, we would know what is allowed on April 1st).
    - Extension Office Updates
      - All state staff are telecommunicating until at least March 30th .
      - Amy is on maternity leave until end of March. Ashley is as the office full time. Jody is telecommunicating with limited office time.
      - As of 1.11.2021 the Winnebago County Health's advisement to not hold any in-person, indoor meetings is still in place. Indoor meetings where families are in separate rooms/pods is allowable. No changes yet.
      - I have a work mobile number! If you need to get ahold of me (text or call) you can call my office mobile phone: 920.420.0481. Please use this number, or my Extension office number (232.1984) from now on.
    - Educational Program Reports and Updates
      - Anything for the March/April Newsletter? Please get to me no later than Feb 19th . I need a board member to write a couple paragraphs for the Leaders' Board Message. Maria sis last one.
      - Key / Scholarship applications are due to JCPP by Feb 25th. We will arrange interviews in March/April. Who would like to help interview? Steve Binder is from County Ext Committee is usually willing to help out.
      - YAC: Started their "Mini Meets" January Horse Mini Meet: We had about 16 in attendance. Annie and Lilly did great!
        - o February 28th @ 6PM: Swine Showmanship – Eden Chapin (13 signed up so far)
        - o March: Instapot Cooking – Addie Cegielski
        - o April: Photography – Lilly Giddings and Annie Beck
        - o May: Dairy Showmanship – Haley

- Domke o June: Public Speaking Tips: Nick Miller o July: Tin Punch Art – Jack Friemark
- Project Days will take place Feb-May in place of 4-H Fun Day.
- Check Facebook and emails for dates/times/etc
- o February 11th: Easy Microwave Truffles – Chelsy Cegielski (22 signed up)
- o February 18 th How to Hand Stitch a Quilt Square – Dana Berger (10 signed up)
- o March 14th @ 6PM : How To Make Irish Soda Bread – Jenny Numrich (6 signed up so far)
- o March 27 th @ 9AM: Sew A Baby Yoda - Jen Hostettler (7 signed up so far)
- o April TBD: Ceramic Mug/Nail Polish Dipping – Jessie Giddings o April TBD: Flower Pot/Globe Treat Dispenser – Sarah Thompson
- o May TBD: Fun with Rocketry – Steve Thiemke
- o May TBD: Science Experiments – Jack Friemark
- Discover 4-H is a collaboration with Outagamie, Waupaca and Calumet Counties. We are putting together a series of project boxes to go out to non 4-H members (after school programs) and will be supplemented with Zoom educational tutorials. This is an outreach / expanding access effort. As of 2.9.2021, still waiting to hear from Fox Cities Community Foundation.
- Expansion/Review Committee Updates

- B. 4-H Youth and Science Educator (Sarah Thompson)
  - Educational Program Reports and Updates

## 8. Fundraising Reports (as needed)

- A. Standing Fundraising Committees
  - Basket Raffle – Raffle will be happening, just have to figure out where at the grounds. Linda Koon will start helping Kay Lettau start looking for Raffle items.
  - Breakfast at the Fair – Still looking for a chair. Also, still waiting on to see what food options will look like.
  - Dipper – Conversation was had regarding sanitary conditions with Covid. Plexi glass, shower curtain, f
    - a. Sign-up Genius Update – About 25 – 35 % of the time slots have been filled.
  - Endowment
    - a. Endowment Policy Document Update – Committee not set to meet again until April. The document has been revamped, but further discussion was had regarding the principal balance being on the form. Joe, Herb and Linda will get together and revamp the form again to simplify it more and bring it back to the board to relook at it again.
  - Pizza Making – Keep pushing sales!!!!
  - Scrip Cards – Fleet Farm – Kay has the cards

- B. Other Fundraising Reports

## 9. Committee Reports (as needed)

- A. Standing Committees
  - Ambassadors
    - a. Project Days Update – Joe is making barn quilts. Maria sent out the fun sheet for 3-5 graders.
  - Camp – Camp is going good – Group interviews should be held in March. April we will hit the ground running. Wilderness will be the theme and t-shirts are being worked on. Dates are June 27 for set up. June 28 Day Camp is 3<sup>rd</sup> – 5<sup>th</sup> grade and June 29<sup>th</sup> is 6<sup>th</sup>-9<sup>th</sup> and if sleepover until the 30<sup>th</sup>.
  - Family Banquet – Nothing has been planned yet.

- Finance – Dana will send out a doodle poll to see when the committee can meet.
- Interstate - Nothing
- Nominating – Still looking to fill the open spot.
- Scholarship - Nothing
- Sunshine - Nothing

B. Other committee reports

- Clothing Revue – Sarah said Sarah Kolllel and Sarah Thompson have a Zoom meeting with Fond du lac tomorrow.

**10. Old Business**

- A. Fair Board Update – Mike updated us.
- B. Meat Animal Board Update – Jessie Piper advised beef weigh in is next Saturday. Sheep weigh in is first weekend in May (Place to be determined). Swine will be terminal.
- C. Review of All-County Meeting – Dana went through the escape room, Pizza making was talked about etc.

**11. New Business**

- A. Attendance of Board Members Status – Herb asked the board to look at Jen Longworth’s seat on the board. Discussion was had and Herb will reach out to Jen to see what she would like to do, and bring her response back to the board in March.

**12. Next Board Meeting: March 16, 2021 7:00 PM – 9:00 PM via Zoom**

- A. Host: **Zoom Meeting**
- B. Meeting Reports due to Extension Office for mailing by: **3/8/2021**
- C. Agenda items due to President by: **3/5/2021**

**13. Adjourn – Linda Koon motioned to adjourn meeting, Maria Zillges 2<sup>nd</sup>, MC**

**Check it Out!**

4-H Calendar of Events is available on the Extension/4-H Website:

<https://winnebago.extension.wisc.edu/4h/calendar>