



Winnebago County 4-H Leaders' Association Board of Directors Meeting Minutes



Date: 11/16/2021

Time: 7:00 PM

Location: JPCC

Meeting Chair: Herb Numrich

Meeting Recorder: Jessie Giddings

Board Member	Term	Present	Officer Position	Board Committees
Jennifer Crowley (A)	2 nd term / 2 nd year	X		Banquet, Pizza, Camp, Interstate, Dairy, Club Co-Leader
Hailey Domke (Y)	Outgoing Member	-	Co-Secretary	Nominating
Open Seat	2nd term /2nd year		Finance (2nd year)	
Jessie Giddings (A)	Outgoing Member	X	Secretary	Camp, Dipper, Nominating, Club Co-Leader
Linda Koon (A)	Outgoing Member	-		Banquet, Nominating, Scholarship
Joe Kuehnl (A)	Outgoing Member	-		Ambassadors, Nominating
Kay Lettau (A)	2nd term / 2nd year	X		Endowment, Banquet, Basket Raffle, Pizza, Scrip, Skating Party, Sunshine
Jen Longworth (A)	Outgoing member	-		Banquet, Camp, Nominating, Club Co-Leader
Gerry Marks (A)	2nd term / 3rd year	X		
Herb Numrich (A)	2nd term / 3rd year	X	President Finance Chair	Scholarship, Endowment, Dipper
Jessie Piper	2nd term / 3rd year	X	Finance	Camp, Nominating, Scholarship
Madison Plungy (Y)	1 Year Term	E	Co-President	Nominating
Josh Stone (Y)	Outgoing Member			Finance, Sunshine, Nominating
Maria Zillges (Y)	1 Year Term	X	Vice-President	Finance, Sunshine, Nominating
Brenda Nuite (A)	1st term / 1st year	X		
Steve Thimke (A)	1st term / 1st year	X		
Amanda Beck (Y)	1 Year Term	X		
Ex-Officio Members (Non Voting)				
Jill Petersen	Board Selected	X	Treasurer	Finance
Extension Office Staff				
Dana Berger	E	At conference	Winnebago County 4-H Program Coordinator	

Sarah Thompson	E	At conference	Winnebago County 4-H Youth and Science Educator
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(A)-Adult Member (Y)-Youth Member

2021 - 2022 4-H Leaders' Association Goals

1. **Support county-wide activities across multiple project areas lead by youth/adult partnerships across Winnebago county to create an environment that will help youth achieve their goals**
2. **Support new families and families outside of 4-H by sponsoring activities that encourage families to discover what 4-H has to offer in Winnebago County**

Meal Hosted by: Herb Numrich

1. **Call to Order – Herb called meeting to order at 701pm**
2. **Pledges – Pledges said by all**
3. **Roll Call / Introduction of Visitors – Jessie took roll call and everyone else introduced themselves.**
4. **Open Forum (5 minutes per person) –**
 - Jessie Piper brought up that she sent a google doc form for a new record book format to Dana. She wanted to know if we could get a committee together to work on getting the form created and to move forward now, so we are not scrambling at the last minute.
 - Herb brought up making a new rubik for scholarships. Discuss was had, but more information needs to be followed up on. They might already have a rubik and will see if it can be found.
5. **Secretary Report – Motion to accept minutes was done by Gerry, 2nd by Jen Crowley, MC**
6. **Treasurer's Report – IRS changed to file 990 electronically. Jill also would like to know who does all deposits, because a few deposits she doesn't know who has done it. Jill is also concerned about working with the state and maybe needing extra help. Discussion was had in regard to financial fraud policy that is expiring in January. This will be looked at and made as an executive decision before January.**
 - a. **Review Financial Reports – Subject to audit**
7. **Staff Report**
 - a. **4-H Program Coordinator (Dana Berger)**
 - i. **State 4-H Updates –**
Re-enrollment deadline is Nov.20
 - Extension Updates -**
-Sarah and Dana at National 4-H Conference in Memphis TN Nov.15-19
 - Dues: The Winnebago County 4-H Program / Extension Office will be sending a letter to all members (see attached) in early December regarding the dues changes.
 - I will inform our club leaders of the change in late November so they can begin to collect dues in December, January and early February if they have not already.
 - Club Leaders will receive a county 4-H Program/Extension dues invoice for \$5 per youth member on January 17, 2022 with a due date of February 15th .
 - If the Leaders' Association would like to include a letter of donation request along with the county dues invoice to clubs, please send it to me no later than January 10th .
 - The change in the dues structure has been approved by:
 - Chris Viau - Area Extension Director
 - John de Montmollin - Regional 4-H Program Manager

- Matt Calvert - Wisconsin 4-H Program Leader & Positive Youth Development Institute Director

4-H EDUCATION UPDATES

- I have been working with existing project committees to get the ball rolling to implement youth leadership/involvement and set educational goals and make plans for the upcoming year. See Upcoming Event/Meetings below for dates.
 - 4-H Teen Winter Leadership Camp: I am on the planning committee for this event. It will run Jan 28-29 for grades 7+ and located at WI Lions Camp in Rosholt. More info to come.
 - Arts Retreat: Planning is underway for planning the March 2022 Area 10 Arts Retreat. The theme is "Tell me your story, show me your art. Our very own Rachael Weickert is on the youth planning team. Camp will be held at the WI Lions Camp in Rosholt, WI. More info to come.

QUESTIONS FOR THE LEADERS' BOARD 1. Have youth reimbursements been prepared for those that attended Fall Forum – Yes, reimbursements have been done. 2. Then is the next Finance Committee meeting – Herb will be taking care of it.

- b. 4-H Youth and Science Educator (Sarah Thompson)
 - i. Educational Program Reports and Updates

8. Old Business

- a. Discussion of Dues Collection and Distribution -
- b. Banquet Awards Rubric Review – Everyone reviewed the rubric draft. Gerry motioned to approve the new structure of awards, Steve 2nd, MC

9. New Business

- a. Board Reorganization and Officer Elections (Positions begin at the January meeting)
 - i. President – Kay President, Maria is Co-President
Herb motioned to approve Kay and Maria by acclamation, Jessie Piper 2nd, MC
 - ii. Vice-President – Herb and Amanda as co-vice president – Maria motioned to approve Herb by acclamation, Jen Crowley 2nd, MC
 - iii. Secretary – Madison and Brenda will both be co-secretaries. Herb motioned to approve Madison and Brenda as co-secretaries by acclamation, Maria 2nd, MC
 - iv. Treasurer – Jill, Herb motioned to accept Jill as Treasurer by acclamation, Jessie Piper 2nd, MC
 - v. Finance Committee – Herb, Jessie P., Brenda and Steve were appointed to the finance committee.
 - vi. Executive Committee – Kay, Herb, Maria, Jen Crowley, and Gerry have been appointed as the executive committee
 - vii. Youth Partnerships
- b. Sign-ups and committee assignments – Breakfast at the Fair, Dipper, Pizza etc.

10. Committee Reports (as needed)

- a. Standing committees will report on recent activities to the board
 - i. Ambassadors – Meeting is on Sunday.
 - ii. Camp - Nothing
 - iii. Family Banquet - Nothing
 - iv. Finance – A meeting will be set up.
 - v. Interstate - Nothing
 - vi. Nominating - Nothing
 - vii. Sunshine – Patsy Becks husband has passed.
- b. Other committees that may be meeting will report on recent activities to the board

11. Fundraising Reports (as needed)

- a. Standing fundraising committees will report on recent activities to the board

- i. Basket Raffle - Nothing
 - ii. Breakfast at the Fair -Nothing
 - iii. Dipper – Meeting will be held soon
 - iv. Endowment -
 - v. Pizza Making – Nothing
 - vi. Scrip Cards - Fleet Farm – Kay has them
- b. Other fundraising programs will report on recent activities to the board
Adjourn: Joe motioned and Jen C. 2nd, MC

12. Meat Animal Board Update – Nothing really, figuring out new storage.

13. Winnebago County Fair Association Board Update – Dec.9 at 7pm

14. Next Board Meeting: January 18, 2022 7:00 PM - 9:00 PM at JPCC

- a. **Host: Kay is host**
- b. Meeting Reports due to Extension office for mailing by **1/9/2022**
- c. Agenda Items due to president by **1/7/2022**

Check it Out!

4-H Calendar of Events is available on the Extension/4-H Website:

<https://winnebago.extension.wisc.edu/4h/calendar>

Board of Directors Packets are available at the Extension Office and from

<https://tinyurl.com/34w56mhy>