The Winnebago County 4-H Popcorn Maker is available to check out by certified 4-H leaders to be used at community events/fundraisers. The person who checks out the popcorn maker will be held responsible for its safe use and return by agreeing to the statements listed below.

**Contact Information:**

|  |  |
| --- | --- |
| Name: | Phone: |
| Contact email address: | Pick-up Date: |
| Brief description of activity where popcorn maker will be used: |

**PLEASE READ and INITIAL**

\_\_\_\_\_ I will provide a deposit for $100 at time of checkout

\_\_\_\_\_ I agree to pick up the popcorn maker on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_ I understand that I am responsible for the popcorn maker, its travel, safe use, and return.

\_\_\_\_\_ I agree to safely transport the popcorn maker, including having two people assist in carrying
or wheeling it between locations.

\_\_\_\_\_ I agree to keep the popcorn maker locked up if I have it checked out overnight.

\_\_\_\_\_ I agree to clean the popcorn maker with the provided cleaning spray or I may not be reimbursed for the deposit

\_\_\_\_\_ I agree to return the popcorn maker by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_ I agree to pay for all damages that occur while the maker was in my possession.

\_\_\_\_\_ I will be charged for any pieces or supplies that are found missing.

\_\_\_\_\_ I understand that any popcorn I have purchased cannot be returned.

 **I have read and fully understand the Popcorn Maker Rental Agreement Form.**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Deposit** Make checks payable to*:* ***Winnebago County 4-H Leaders’ Association***

*Deposits will be held at the Extension Office and returned following inventory of parts and inspection of condition.*

***Office Use Only***

**□ $100 Deposit** Check #: \_\_\_\_\_\_\_\_\_\_ or Cash \_\_\_\_\_\_

**□** Popcorn and oil purchased: # of cases (28 packs) \_\_\_\_\_\_\_\_\_ x $37.25 = $\_\_\_\_\_\_\_\_\_\_

 # of individual packs \_\_\_\_\_\_\_\_\_ x $1.34 = $ \_\_\_\_\_\_\_\_\_\_

 **Total Payment Received:** $ \_\_\_\_\_\_\_\_\_\_ Check #:\_\_\_\_\_\_ or Cash\_\_\_\_\_\_

Date Out: \_\_\_\_\_\_\_\_\_\_\_ Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date In: \_\_\_\_\_\_\_\_\_\_\_\_ Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Condition when returned:** Excellent Good Needs Cleaning **Amount of deposit returned:** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_