



UW-MADISON EXTENSION

**University of Wisconsin  
Division of Extension**

**Winnebago County**

625 E. County Road Y, Suite 600

Oshkosh, WI 54901-8131

4-H: (920) 232-1974

920-232-1967 (fax)

TDD Phone: 711 for WI Relay

## **4-H Youth Camp Counselor Application Materials 2024 Winnebago County 4-H Summer Camp: June 28<sup>th</sup> -July 1<sup>st</sup>**

**Application Due Date: December 1, 2023**

**Interview Date: December 10, 2023**

**This packet contains:**

- Descriptions of Camp Counselor Positions
- Camp Counselor Application
- Interview Information

If you are a **first-time** camp counselor, you will also need:

- 2 Adult Recommendations that need to be completed by non-relatives (one is a 4-H adult, and one is a non-4-H adult)

**The following items are due from you by December 1, 2023**

- ☐ Application
- ☐ Resumé
- ☐ 2 References (If you are a **first-time** high school camp counselor)

**If you are a first-time counselor, the two Adult Recommendations should be sent directly to the Extension Office and be received by December 1, 2023.** It is helpful to include a pre-addressed, stamped envelope with your recommendation form when giving it to the person writing the recommendation. It is also recommended that you follow up with your references to ensure that they have completed your form and sent it in on time.

When applying to be a 4-H Summer Camp Counselor, keep in mind that your commitment is beyond the one week of summer when camp occurs. You will be expected to promote camp at local 4-H club meetings, actively attend 4-H camp planning meetings, and participate in post-camp evaluation.

At the time of interview, please bring your calendar with any dates that may be scheduling conflicts for trainings through the winter, spring, and summer months.

***All summer camp counselor applicants must be registered 4-H members in 9<sup>th</sup> grade or above at the time their application is submitted. Based on the total number of applicants and applicant experience, there is a possibility that not all the applicants will be chosen for a position as a camp counselor.***

We look forward to reviewing your application and planning for an awesome 2024 4-H Summer Camp!

Dana Berger, Winnebago County 4-H Program Educator

Sarah Thompson, Winnebago County 4-H Youth & Science Educator

**2024 4-H Summer Camp Workgroup:** Chris Lettau, Jennifer Oeftger, and Jessie Piper

# **Winnebago County 4-H Summer Camp**

## **Youth Camp Counselor Position Descriptions**

### **Camp Program Assistant**

- Works with 4-H Staff, Adult Volunteer Advisors and Junior Director
- Helps promote camp within the county
- Assists with tasks including organizing program areas
- Provides a welcoming cabin and camp environment
- Acts as resource / help for counselor lesson planning
- Takes camp photos

**\*This is an optional position available based on candidate pool and also ideal for older youth needing intern or educational experience hours)**

### **Cabin Counselor**

- Participates in programs with campers
- Develops lesson plans for cabin time and nightly reflections
- Assists program staff with activities
- Provides a welcoming cabin and camp environment and helps campers with challenges (homesickness, illness, behavioral, etc.)
- Supervises cabin activity

### **Recreation Counselor**

- Develops and leads Recreation activities
- Completes lessons plans and supply lists and turns them in to the Recreation Advisor one month prior to camp
- Assists with other camp activities as needed

### **Nature /Adventure Counselor**

- Develops and leads Nature /Adventure activities
- Completes lessons plans and supply lists and turns them in to the Nature/Adventure Advisor one month prior to camp
- Assists with other camp activities as needed

### **Arts/Crafts/Culture Counselor**

- Develops and leads Arts/Crafts/Culture activities
- Completes lessons plans and supply lists and turns them in to the Arts/Crafts/Culture Advisor one month prior to camp
- Assists with other camp activities as needed

### **Campfire/Evening Activities Counselor**

- Develops and leads Campfire/Evening activities
- Completes lessons plans and supply lists and turns them in to the Campfire/Evening Advisor one month prior to camp
- Assists with other camp activities as needed

**For all Youth Counselors, there are the following expectations:**

- **Provide a safe, inclusive camp experience**
- **Promote Summer Camp at your 4-H Club and at least one other club through a formal presentation. This can be done individually or in a small group.**
- **There might be a mandatory team building FUNdraiser to assist in camp costs. Date to be determined.**
- **All positions are required to participate in pre- and post-camp activities.**



UW-MADISON EXTENSION

# Winnebago County 4-H Summer Camp Youth Camp Counselor Application

*Upham Woods Outdoor Learning Center, June 28- July 1, 2024*  
**Application Deadline: December 1, 2023**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
Street & Number City State Zip

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Best phone number to reach you: \_\_\_\_\_

Email: \_\_\_\_\_ T-Shirt Size \_\_\_\_\_

How would you prefer to receive pre-camp information? ☐ Mail ☐ Email ☐ Text

What grade are you currently in? ☐ 9<sup>th</sup> Grade ☐ 10<sup>th</sup> Grade ☐ 11<sup>th</sup> Grade  
☐ 12<sup>th</sup> Grade ☐ 13<sup>th</sup> Grade

## What is your previous camp experience?

Number of years as a camper: \_\_\_\_\_ Location and type of camp: \_\_\_\_\_

Number of years as a counselor: \_\_\_\_\_ Location and type of camp: \_\_\_\_\_

**Position(s):** Please mark the positions you are applying for by ranking, in order of preference, with **1** being your first choice, **2** being your second choice, etc.

\_\_\_\_ Cabin \_\_\_\_\_ Recreation \_\_\_\_\_ Nature / Adventure \_\_\_\_\_ Art/ Crafts/ Culture

\_\_\_\_ Campfire / Evening \_\_\_\_\_ Camp Program Assistant

## PLEASE INCLUDE A RESUME WITH YOUR APPLICATION

### FOR FIRST-TIME COUNSELORS ONLY

Please list your references and the date you contacted them below:

Non-4-H Contact Name: \_\_\_\_\_ Date: \_\_\_\_\_

4-H Contact Name: \_\_\_\_\_ Date: \_\_\_\_\_



## 2024 4-H Summer Camp Counselor Interview Information

---

**A GROUP Interview will take place on December 10<sup>th</sup> from 1:00-2:30 PM at the James P. Coughlin Center. The group interview is MANDATORY.**

The interview process will look different from other years and will be fun! Here is what you need to know:

- Please prepare a 1 minute "commercial" to introduce yourself, summarize your leadership skills and tell us why you would be a good fit as a camp counselor. The commercial should be taken seriously and considered as something you would prepare for a job interview.
- After the commercials are completed, we will break you up into groups and work in teams to complete a challenge assigned to you. Again, please take the challenge seriously. This will allow the interviewers to observe how you interact in a team as well as how you problem solve and strategize.
- Once the challenge is complete, the interviewers may have a few group questions for you to answer.

**If there is an extenuating circumstance preventing you from being available for the group interview (illness, death in family) on December 10, 2023, please email [dana.berger@wisc.edu](mailto:dana.berger@wisc.edu)**

# 4-H SUMMER CAMP REFERENCE FORM

(from a 4-H adult reference)



Name of 4-H Member: \_\_\_\_\_

As part of the process for selecting youth for Winnebago County 4-H Camp Staff, the selection committee is seeking recommendation and information for each candidate. Please provide us your input, to the best of your ability, regarding the following areas:

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Unknown</u>
• Leadership qualities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Participation in 4-H program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Responsibility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Positive attitude	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Will positively represent the 4-H program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional comments regarding the above topics as well as this youth leader's ability to work with younger children in the space below or on the back of this page:

Print Your Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**PLEASE RETURN THIS FORM TO THE ADDRESS BELOW BY DECEMBER 1, 2023**

*Winnebago County 4-H is a program of the Winnebago County UW-Extension.*

**THANK YOU!**

**4-H Camp Committee**

**625 E County Rd Y, Suite 600**

**Oshkosh, WI 54901-8131**

# 4-H SUMMER CAMP REFERENCE FORM

(from a non-4-H adult reference)



Name of 4-H Member: \_\_\_\_\_

As part of the process for selecting youth for Winnebago County 4-H Camp Staff, the selection committee is seeking recommendation and information for each candidate. Please provide us your input, to the best of your ability, regarding the following areas:

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Unknown</u>
• Leadership qualities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Participation in (various activities)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Responsibility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Positive attitude	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
• Will positively represent the 4-H program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional comments regarding the above topics as well as this youth leader's ability to work with younger children in the space below or on the back of this page:

Print Your Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**PLEASE RETURN THIS FORM TO THE ADDRESS BELOW BY DECEMBER 1, 2023**

*Winnebago County 4-H is a program of the Winnebago County UW-Extension.*

**THANK YOU!**

**4-H Camp Committee**

**625 E County Rd Y, Suite 600**

**Oshkosh, WI 54901-8131**