

CONSTITUTION AND BY-LAWS

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ARTICLE 1 – Name and Objectives

SECTION 1: Club Name

The name of the organization shall be the Winnebago County 4-H Dog Project

SECTION 2: Objectives

The purpose of the project is to:

- 1) Educate youth on the care and training of their dog through classroom instruction and training classes, with training results to be in conjunction with the rules and regulations of the State 4-H Dog Show Committee, with guidelines per the American Kennel Club rules and regulations.
- 2) Teach youth values including but not exclusive to:
 - a) Responsibility
 - b) Time management
 - c) Patience
 - d) Understanding
 - e) Sportsmanship
 - f) Team-building

SECTION 3: Non-for-Profit

This project shall not be operated or conducted for profit, and no part of any profits or remainder of residue from 4-H fundraising projects or donations to the project shall inure to the benefits of any member or individual. No trainer shall charge or receive payment for any training instruction given to the Winnebago County 4-H program.

SECTION 4: Revisions

By-laws shall be adopted and may from time to time be revised by the Dog Project Board as may be required to carry out these objectives.

ARTICLE 2 - Membership

SECTION 1: Member Eligibility

- 1) Membership is open to all current Winnebago County 4-H members and Winnebago County 4-H volunteers who enroll in the dog project. All members are eligible to vote.
- 2) The project shall be open to any youth or volunteers regardless of that person's race, color, creed, religion, sex, national origin, disability, ancestry, sexual orientation, gender, pregnancy, marital or parental status.
- 3) The following are requirements to hold this 4-H charter and be recognized as a 4-H project in Winnebago County, Wisconsin:

- a) Winnebago County 4-H Dog Training Project
- b) Five (5) or more youth from at least three (3) families
- c) Adult leadership that has been approved through the Youth Protection Program
- d) Educational plan which meets the purposes of the 4-H program
- e) Youth involvement in leadership and decision-making
- f) Meet on a continuing basis
- g) Have written operating guidelines, bylaws or constitution approved by members to govern the project
- h) Successfully complete the 4-H Annual Charter Renewal Packet that includes critical communication, legal, financial and educational accountability requirements. All blanks must be completed and submitted to the county UW-Extension office annually no later than the due date set by the 4-H Youth Development Educator.
- i) Must comply with
 - (1) All Wisconsin 4-H Youth Development Policies (<http://4h.uwex.edu/about-4-h-policies/>)
 - (2) 4-H National Headquarters policies, (http://www.national4-headquarters.gov/library/4h_polregs.htm)
 - (3) All federal and state laws

SECTION 2: 4-H Dog Project Educational Meetings

- 1) **Participation:** All Project members are welcome to attend
- 2) **Attendance:** Members are encouraged to participate, but are not required to attend.
- 3) **Fee for Club Members:** If you are only a dog project club member there is a \$5 county program due payable by upon joining 4-H . Additionally the \$5 donation to the leaders' association is optional.

SECTION 3: 4-H Dog Project Training Classes

- 1) **Participation:** Project members must be in 3rd grade or higher. There is a fee to participate in training classes.
- 2) **Attendance:** Minimum of 6 classes of 4-H dog training. If the youth has other commitments on 4-H training night and can't make it to class, they must show proof of 6 classes in a different group dog training class and at least 2 classes at 4-H dog training. If requirements are not met then youth will not be allowed to show at the Winnebago 4-H Dog show.
- 3) **Vaccinations:** All dogs must have DHLPP / DA2PP Vaccination and Rabies vaccination prior to attending their first training session. Proof of shots must be shown to and recorded by a designated person and kept on file for a period of at least one year.

ARTICLE 3: Dog Project Board

SECTION 1: Eligibility

Membership within the Dog Project Board is voluntary and individuals must meet the following requirements to volunteer:

- 1) Members must be 18 years or older
- 2) Must be registered as a 4-H leader for the Winnebago County 4-H Dog Project

- 3) Must successfully complete the mandatory training requirements by the county and state according to the 4-H by-laws.

There will be two (2) youth leaders on the Dog Project Board. Youth leaders must meet the following requirements:

- 1) Enrolled as a member in the Winnebago County 4-H Dog Project (see Article 2, Section 1)
- 2) Have one or more years of experience in the Winnebago County 4-H Dog Project

The number of members of the Dog Project Board may vary from year to year depending on the size of the project; however, the minimum body must consist of at least:

- 1) 3 adult leaders, including Secretary and Treasurer
- 2) 2 youth leaders

SECTION 2: Meetings

Meetings for members of the Dog Project Board will take place at least 2 times a year and more frequently as needed throughout the project year.

ARTICLE 4: Amendments

The Constitution and bylaws may be amended at a meeting of the 4-H Dog Project where 10% of members is present by at least two officers and the members present by a two-thirds majority. Proposed amendments must have been presented at a previous meeting and through written notification to members by mail/e-mail before the vote.

ARTICLE 5: Dissolution

Upon dissolution of the Winnebago County 4-H Dog Project, remaining assets shall be conveyed to a 4-H Youth Development program or 4-H Youth Foundation as selected by affirmative vote of the majority of members entitled to vote.

Adopted on: 3/20/25